

WorldWise Global Schools Teacher Substitution Claim Form

Please return completed claim forms to: rita.walsh@worldwiseschools.ie



<i>School Details</i>			<i>Bank Details (if not an existing WWGS Grantee)</i>					
School Name: Principal: Postal Address: Application Reference (grantees): AP-0_____			Bank Name: Bank Address: Name on Account:		Account Number: Sort Code: SWIFT/BIC: IBAN:			
Name of Teacher	Name of Substitute	Date (DD-MM-YY)	Time (From – To)	Rate per hour	No. of Hours + Minutes Claimed (HH MM)		Total	Information re: Substitution Rates Hourly rate for casual Qualified Part-Time Teachers = Appointed pre Jan 2011 - €46.85 Appointed post Jan 2011 - €40.10 Appointed post 1 Feb 2012 - €38.87 Hourly rate for casual Unqualified Part-Time Teachers = Appointed pre Jan 2011 - €40.85 Appointed post Jan 2011 - €36.76 Appointed post 1 Feb 2012 - €36.76

Email Address (to which remittance email should be sent):

Total due: €

Signed:

(Principal/Deputy Principal)

Date:

FOR INTERNAL USE ONLY

Date Received:

Status of Claim:

Reviewed By:

Date Payment Disbursed (if applicable):